



The Clarence-Rockland Public Library (CRPL) can charge fees for matters which are excluded from the **Public Libraries Act**, R.S.O. 1990, c. P.44.

1. The Board sets fees to compensate for staff time and material expenses when offering services and products, other than those prescribed in the Library's **OP-12 Client Services** policy.
2. These services and products and their related fees are also excluded from the prescribed list established by Regulation 976 of the **Public Libraries Act**, R.S.O. 1990, c. P.44.
3. Fees are charged to members and non-members alike.
4. Certain fees are established for services and products which are continuously offered. See **Appendix A**.
5. The Library can elect to charge for special events in order to recover some of the cost of hosting the event or to raise funds. For such events, any and all fees will be determined prior to the announcement of the event and clearly stated in the event's promotional material.
6. When collected, personal information will be subject to the CRPL policy **OP-01 Confidentiality & the Protection of Privacy**.

Appendices

Appendix A - Fees

Related Documents

Regulation 976 of the **Public Library Act**, R.R.O. 1990, c. P44

Clarence-Rockland Public Library **OP-01 Confidentiality & the Protection of Privacy**

Clarence-Rockland Public Library **OP-12 Client Services**

Revision History

Document Owner	Issue/Revision Date	Reason for change
C. Rouse	September 23, 2014	Initial Approval
S. Lavoie	June 8, 2021	Revision
S. Lavoie	December 7, 2021	New Fees & Format
V. Portelance	June 20, 2023	Revision
V. Portelance	December 19, 2023	Revision
V. Portelance	October 15, 2024	Revision
	2025	Next Revision

Appendix A

Fees

Type	Fee
Room rental (Program Room)	\$15.00/hour
Room rental for not-for-profit groups (Program Room)	\$5.00/hour
Room rental (CoLab)	\$30.00/hour
Room rental for not-for-profit groups (CoLab)	\$15.00/hour
Photocopier (b&w - copy or print from public terminal)	\$0.25/per page
Photocopier (colour - copy or print from public terminal)	\$0.50/per page
Request under the Freedom of Information Act	\$5.00
Exam invigilator	\$50.00
Pocket books	\$1.00 ea. or (6 for \$5.00)
All other books	\$2.00 ea. or (6 for \$10.00)
DVDs	\$1.00 ea. or (6 for \$5.00)