Conseil scolaire du NORD-OUEST
C.P. 1220
St-Isidore (AB) T0H 3B0
conseil@csno.ab.ca
Téléphone: 780-624-8855
Télécopieur : 780-624-8554
www.csno.ab.ca

STUDENT REGISTRATION FORM 2024-2025

❑ **HÉRITAGE** *(Catholic school)* ❑ **NOUVELLE FRONTIÈRE** ❑ **QUATRE-VENTS**

REGISTRATION: (Please Check Grade) K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12

ELIGIBILITY

According to section 23 of the Canadian Charter of rights and freedoms, a student is eligible to enroll in a francophone school if one of his or her parents meets at least one of the following criteria.

Please check *Yes* or *No* for **each** statement.

1. One of the parent's first language learned and still understood is French; ❑ Yes ❑ No
2. One of the parent's primary education was in a French First Language school in Canada; ❑ Yes ❑ No
3. One of the parents has a child who has received or is receiving primary or secondary instruction in a French First Language school in Canada. ❑ Yes ❑ No

If none of the above criteria is met, please continue to the next section: Exceptional circumstances.

EXCEPTIONAL CIRCUMSTANCES *(in accordance with School Board policy)* – Meeting one of these conditions is a first step in applying for eligibility under the conditions of the Admission Policy of the School Board and its' administrative procedures. Please check statements which apply to student.

- ❑ A parent or grandparent is of French heritage and would like their child/grandchild to reintegrate French culture and identity into their lives.
- ❑ A parent would like his/her child to maintain their French language, culture, identity. (i.e. a permanent resident or immigrant to Canada.)
- ❑ A student who had been enrolled previously in an Immersion Program and whereas a French Immersion program is not available in the community where a francophone school under the jurisdiction of the Conseil scolaire du Nord-Ouest is located.

If student meets one of the above conditions, please complete the form and contact the school principal to continue the Exceptional Circumstances admission application process.

STUDENT INFORMATION (Please print)

Student's Last Name: _____ Student's Other Family Name: _____

Student's First Name: _____ Student's Middle Name or Initial: _____

Date of Birth (day/month/year) _____/_____/_____ ❑ Copy of Birth Certificate (Required)

Gender: M ☐ F ☐ X ☐

Citizenship: ❑ Canadian ❑ Other _____ ❑ Visa or other documentation: _____ (Please attach a copy)

Student Address and Legal Description or residence:

_____

Street # or legal description | City or Town | Province | Postal Code

Please fill in all sections.

MEDICAL INFORMATION

Alberta Health Care Number: _____

Medical conditions (allergies, speech/language difficulty, other) Please provide details below:

Allergies	❑ **yes**	❑ **no**	**If yes, specify:**_____
Language difficulties	❑ **yes**	❑ **no**	**If yes, specify:**_____
Epilepsy	❑ **yes**	❑ **no**	
Other	❑ **yes**	❑ **no**	**If yes, specify:**_____

Please indicate if your child needs a:

ASTHMA / INHALER: ❑ Yes ❑ No EPIPEN: ❑ Yes ❑ No MEDICATION: ❑ Yes ❑ No

If yes, you must complete and sign the Form 313A or 313C - the school will send it to you.

Please provide any other information regarding the health and safety of your child:

_____

PARENT(S)/GUARDIAN(S)

The student resides with: ❑ Mother and Father ❑ Mother ❑ Father ❑ Guardian ❑Other

_____ **Telephone**: _____/_____/_____

NAME OF **MOTHER/LEGAL GUARDIAN** home work cell

Mailing Address of Mother/Legal Guardian: _____

Street # or PO Box City or Town Province Postal Code

Legal description of residence: _____ **Email***:_____

(*See Appendix C)

_____ **Telephone**: _____/_____/_____

NAME OF **FATHER/LEGAL GUARDIAN** home work cell

Mailing Address of Father/Legal Guardian: _____

Street # or PO Box City or Town Province Postal Code

Legal description of residence: _____ **Email**: _____

(*See Appendix C)

LANGUAGES SPOKEN

Language(s) spoken by the mother: ❑ French ❑ English ❑ Other(s), specify: _____

Language(s) spoken by the father: ❑ French ❑ English ❑ Other(s), specify: _____

Language(s) spoken by the child: ❑ French ❑ English ❑ Other(s), specify: _____

Language(s) spoken in the home: ❑ French ❑ English ❑ Other(s), specify: _____

OTHER EMERGENCY CONTACT(S): Please identify at least one emergency contact:

_____ **Telephone**: _____/_____/_____

Full Name of contact person home work cell

RELATIONSHIP TO STUDENT: _____

PHYSICAL ADDRESS, INCLUDING LEGAL DESCRIPTION OF RESIDENCE: _____

BUS TRANSPORTATION

Need bussing? ❑ No ❑ YES – See **Appendix B**

ABORIGINAL SELF-IDENTIFICATION

If you wish to declare the student is Aboriginal, please select one:

❑First Nation (status) ❑First Nation (non-status) ❑Métis ❑Inuit

For further information, please refer to: https://education.alberta.ca/system-supports/results-reporting/ or contact Alberta Education at 780-427-8501.

If you have questions regarding the collection of student information by the school board, please contact the School Board Superintendent at brigittekropielnicki@csno.ab.ca or 1-866-780-8855.

ALBERTA EDUCATION ACT (SECTION 58)

Section 58 of the Alberta Education Act states that school boards (including charter schools) must notify parents when curricula, courses, teaching materials, teaching or activities include material dealing primarily or explicitly with religion, human sexuality or sexual orientation.

Teachers will send a notice and an exemption form to parents for courses that contain material dealing mainly with and openly of religious and human sexuality.

GUARDIANSHIP, CUSTODY, ACCESS

If an order exists affecting guardianship, custody or access under the *Child Welfare Act*, the *Domestic Relations Act*, the *Divorce Act* or the *Young Offenders Act,* please indicate whether the principal should be informed.

❑ No ❑ Yes (If yes, please discuss the details with the principal and provide a legal copy of the Order to the school.)

SCHOOL HISTORY: (Schools attended starting from most recent)

Name of School	City/Town	Province	Dates
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Personal information is collected under the authority of Section 56 of the Alberta Educaiton Act pursuant to Article 33c of the Freedom of Information and Protection of Privacy Act (FOIPP) and Student Record Regulation, A.R. 97/2019. For more information, please contact the CSNO Corporate Secretary at (780) 624-8855 or 1-866-624-8855.

DECLARATION

I accept the Conseil scolaire du Nord-Ouest's philosophy, policies, appendices A, B & C, school fees and procedures.

I hereby declare the above information to be true, correct and complete.

_____ _____

Signature (parent/guardian/independent student) **Date**

Conseil scolaire du NORD-OUEST

APPENDIX A

FREEDOM OF INFORMATION AND PROTECTION OF POLICY ACT (FOIPP)

Please read the following carefully before signing the Student Registration Form

All school boards in Alberta are subject to the Freedom of Information and Protection of Privacy Act (FOIPP Act). This Act sets out policies and regulations regarding the collection, use, protection and disclosure of personal information.

The personal information collected on the Student Registration Form is used to deliver educational services and programs and to ensure a safe and secure school environment.* The information may be used in the following circumstances:

- The use of the name, photo and comments of a student in the school newsletter, the yearbook, or any other publication of the school or the school board.
- The use of video footage, individual photos, class photos, team photos or club photos for school purposes.
- The use of photos or videos of school or class activities taken by the media where the students are not easily identifiable.
- The use of the name, grade and photo of a student in school activities such as athletics, art displays or celebrations.
- The use of the name and date of birth of a student to recognize a birthday.
- The use of the name of a student on a poster or other work displayed at a school or the school board or another location as designated by the school or school board.
- The disclosure of information to local Regional Health Authorities for vaccination and health purposes.
- The use of the name of a student for honour roll, during the graduation ceremonies, for scholarships or other acknowledgements from the school board.
- The use of the name of a student and educational information necessary to determine his/her eligibility for scholarships, provincial or federal awards or other awards for which the school or school board applies on behalf of the student.
- The use of the name of a student, those responsible for the student and their phone numbers to verify a student's absence.
- The use of the name of a student, those responsible for the student and their phone numbers for transportation and emergency purposes.
- The disclosure of the medical information of a student with serious or life-threatening medical conditions.
- The disclosure of the name of a student, those responsible for the student, telephone numbers and addresses to the School Council for communication purposes.

In the case of an activity that is not included in this list and where personal information is used by the school or the CSNO for purposes other than educational programming and student safety, Form 170 A, Consent for the Use and Disclosure of Personal Information for Non-Educational Purposes, must be signed and returned to the school.

**Section 56 of the Alberta Education Act and section 33c of the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, cF-25 and its provisions apply. For more information, please contact the Executive Secretary at the CSNO School Board office at 780-624-8855 or 1-866-624-8855.*

Conseil scolaire du NORD-OUEST

APPENDIX B

BUS TRANSPORTATION

If you require transportation, please read the information for the school in which your child is enrolled.

École des Quatre-Vents: The Conseil scolaire du Nord-Ouest maintains a transportation agreement with the Peace River School Division. P.R.S.D. provides transport for all students enrolled at École Quatre who live more than 2.4 kilometres from the school. **Parents who require transportation are asked to contact Peace River Bus Garage directly at 780-624-3006.** Employees there will provide you with information regarding your child's bus stop location, boarding time and drop off time.

École Nouvelle Frontière: The Conseil scolaire du Nord-Ouest manages transportation services for École Nouvelle-Frontière. Transportation is provided by First Student Canada. First Student Canada ensures transportation safety by applying safety regulations with vigilance and professionalism. **Please fill out the form below.** A bus driver will contact you and inform you of your child's bus stop location, boarding time and drop off time.

École Héritage: The Conseil scolaire du Nord-Ouest manages transportation services for École Héritage. Transportation is provided by employees who ensure transportation safety by applying safety regulations with vigilance and professionalism. **Please fill out the form below.** A bus driver will contact you and inform you of your child's bus stop location, boarding time and drop off time.

*** For more information on the CSNO's school transportation guidelines (i.e. costs, boarding times and locations, responsibilities, etc.) please consult the administrative directive 560, School Transportation, on the CSNO website at: www.csno.ab.ca.**

Please complete this section if your child requires transportation.

Name of student: _____ Grade: _____

Student Address and Legal Description or residence:

_____

Street # or legal description **City or Town** **Province** **Postal Code**

Morning address :_____

After school address :_____

Special needs (Detail here): _____

Name and contact of parents /guardians:

_____ _____

Name Telephone numbers (work / cell)

_____ _____

Name Telephone numbers (work / cell)

Emergency Contact :

_____ _____

Name Telephone numbers (work / cell)

_____ _____

Name Telephone numbers (work / cell)

Conseil scolaire du NORD-OUEST

Appendix C

DA 143 A

AUTHORIZATION TO USE ELECTRONIC COMMUNICATIONS

The new Canadian Anti-Spam Legislation * (CASL) came into force on July 1st, 2014. Since then, we can no longer send electronic communications that might contain "commercial" content without your permission. (*For more information visit the website: http://fightspam.gc.ca)

In order to facilitate communication within the school community, the Conseil scolaire du Nord-Ouest (CSNO) and the school wish to contact you by email. Messages will be sent by the school (occasionally by the principal, a staff member or the School Board) and may include: announcements, calendars, invitations, important messages, forms, etc.

Since these electronic messages may contain various offers, fees, sales or events *of financial nature* related to school life, we need your consent to contact you by email.

PLEASE COMPLETE AND INCLUDE THIS FORM WITH REGISTRATION FORM

REQUEST FOR CONSENT

Name of parent(s) / Tutor(s):

_____

_____

Please check one of the following options:

❑ **I agree to receive electronic communications, which include news, updates and important messages concerning the activities of the school and the CSNO to the following email address(es): (PLEASE PRINT EMAIL ADDRESS BELOW)**

1. _____
2. _____
3. _____

N.B. ***It will be possible to withdraw your consent at any time.***

❑ **I do not agree to receive email communications from the school or CSNO**.

_____ _____

Signature Date

For more information : **Conseil scolaire du Nord-Ouest**
CP 1220 St-Isidore (Alberta) T0H 3B0
Telephone : 780 624-8855 / Toll free: 1 866 624-8855 **www.csno.ab.ca**