



Federation of Medical Women of Canada Fédération des femmes médecins du Canada

ANNUAL GENERAL MEETING MINUTES

Saturday, September 25, 2010

Toronto, Ontario - InterContinental Toronto Yorkville

1. **Call to order, introduction and recording of attendance** (55 persons attending)
2. **In Memoriam:** recognition of members recently deceased
 - President Dr. Canty requested for a moment of silence for Dr. Caroline Kosmas, a resident from Regina, SK.
3. **Approval of the 2008 & 2009 AGM minutes**(as circulated/attached): Calgary (June 23, 2008) & Montréal (September 26, 2009)
 - Both sets of minutes had typos on the year in which the meetings took place**MOTION:** to accept the 2008 AGM minutes with the following correction noted.
Moved by: Dr. Gartke **Seconded by:** Dr. Roye **All in favour**
MOTION: to accept the 2009 AGM minutes with the following correction noted.
Moved by: Dr. Cohen **Seconded by:** Dr. Roye **All in favour**
4. **President's Annual Report – Dr. Andrea Canty** (as circulated/attached)
 - **Investing in FMWC's future:** a key focus for 2010 was to invest in FMWC's students. New student branches were launched, we sponsored a student representative to attend the MWIA Congress and 2 student representative conference calls were held.
 - **Local Relevance:** in New Brunswick, they held a very successful **regional event** (60 participants) –a clinical day on Women's Health. The event was supported by Merck and the event increased FMWC's profile and membership in New Brunswick. This is seen a model for smaller/rural areas and it offers a new service to our members.
 - **Community Contribution & Visibility:** several activities this year, including a **Statement on Canada 's Strategy to Improve Maternal, Newborn & Child Health**, a **presentation to the House of Commons Standing Committee on Status of Women**, a **webinar on gender equity in the medical workplace** and also the **National Pap Test Campaign**.
 - **Financial Viability:** stronger relationships with sponsors, increased AGM attendance and reduced office expenditures have put the FMWC in a better financial position.
5. **Honorary Secretary's Report – Dr. Cathy Wilkie**
 - **Honorary Member 2010-2011 nomination****MOTION:** to approve the nomination of Avis Favaro as Honorary Member for 2010-2011
Moved by: Dr. Wilkie **Seconded by:** Dr. Shapiro **All in favour**
6. **Treasurer's Report – Dr. Wilkinson** (as circulated/attached)
 - For 2009, there is a surplus of revenues over expenditures: \$12,758
 - Increased AGM revenues and decreased office expenditures have accounted for this.
 - Thanks to Drs. Canty, Hellyer and Brown for a very financially successful 2010 AGM.
 - Thank you also to the Finance and MARF committees for their diligent work this year. In 2011 we will be able to begin giving out MARF grants.**MOTION:** to approve of the Audited Financial Statements 2009
Moved by: Dr. Wilkinson **Seconded by:** Dr. Beck **All in favour**
MOTION: to approve the 2011 auditors, Welch LLP
Moved by: Dr. Wilkinson **Seconded by:** Dr. Law **All in favour**
MOTION: to keep the annual fees at the same amounts as in 2010
Moved by: Dr. Wilkinson **Seconded by:** Dr. Brown **All in favour**



2011 Budget (see below) & Branch Rebates: due to FMWC's better financial position and also due to the motion by the Calgary branch requesting an increase in the branch rebate to 25%, the main changes to the budget are increases in the salary of the Executive Coordinator and also to the branch rebates. In addition, \$5,000 has been added a new expense for a reserve/contingency fund to be used in a year when there could be poor revenue. **Discussion:** Dr. Cohen felt that \$3,000 was insufficient for the President to visit branches/regions. With respect to the branch rebate, it was explained that all branches would receive the same amount - 25%, if approved. This would mean that the 50% for an increase in full members' rebate would no longer exist. Even without this previous incentive, branches would still receive more money than in 2009 from the national office.

FMWC Proposed Budget 2011

Revenue

| | |
|--------------------------------|----------------|
| Membership Fees | 60,000 |
| Meetings (Revenues – Expenses) | 40,000 |
| National Pap Test Campaign | 5,000 |
| Newsletter Advertising | 1,000 |
| Allocation of Expenditures | 10,000 |
| Total Revenue | 116,000 |

Expenses

| | |
|----------------------|----------------|
| Salaries | 53,500 |
| Rent | 5,900 |
| Branch Rebates | 14,000 |
| MWIA Dues | 3,000 |
| Insurance | 3,700 |
| Professional Fees | 8,000 |
| Newsletter | 2,500 |
| President's Travel | 3,000 |
| Office Expenses | 6,000 |
| Bank Fees | 3,000 |
| Web Site | 5,000 |
| Promotion | 2,000 |
| Reserve Fund | 5,000 |
| Total Expense | 114,600 |

MOTION: to increase the 2010 branch rebate to 25% and to rescind the previous incentive.

Moved by: Dr. Wilkinson **Seconded by:** Dr. Brown **All in favour**

MOTION: to approve the 2011 budget as presented

Moved by: Dr. Wilkinson **Seconded by:** Dr. Brown **All in favour**

7. MWIA 2010 International Congress & Report – Dr. Gail Beck, MWIA Treasurer

- Dr. Gail Beck reported in place of Dr. Morrissey (Vice President North America) who was unable to attend. Dr. Beck reported that 8 Canadians attended the meeting and 3 of them won poster awards (Dr. Shajia Khan and Ms. Pamela Verma/Ms. Kristin DeGirolamo). Dr. Shelley Ross was re-elected as the Secretary General and the new MWIA President is Professor Afua Hesse (Ghana). The President-Elect is Dr. Kyung Ah Park (Korea) and the next MWIA congress (2013) will be held in Seoul, Korea. Dr. Morrissey is planning an Alaskan cruise for the 2012 North American Regional Meeting.



8. Nomination Committee's report – Dr. Kathleen Gartke (as circulated/attached)

8.1 Board of Directors 2010-2011: Dr. Gartke presented the proposed slate 2010-2011; submitted by the nominating committee.

8.2 Call for Nominations from the floor:

- Dr Vyta Senikas for Treasurer; Dr. Susan Wilkinson withdrew
- Dr. Karen Breeck for CMA Education Representative
- **MOTION:** to accept the **slate for Board of Directors 2010-2011** with the following changes as noted above.

Moved by: Dr. Gartke **Seconded by:** Dr. Yau **Passed**

9. New Business; Annual Board Meeting Resolutions – Dr. Andrea Canty

- **Membership Directory** on the website: the national office would like to implement this new membership service in order to facilitate more mentoring/networking among members.

MOTION: to develop a membership directory on the website that is searchable by current members only, that has specialty and area of interest listed, as well as interest in being called upon as a mentor.

Moved by: Dr. Canty **Seconded:** Dr. Dollin **All in favour**

- **AGM 2012 discussion:** having the AGM 2012 in Halifax was discussed since there is a medical school there and because we should be going east again. On the other hand, we do not have a strong membership base here. An alternate suggestion was to go to a resort town like St. Andrews by-the-Sea (New Brunswick).

10. Inauguration of New President

- Dr. Andrea Canty passed over the chain of office to **Dr. Deborah Hellyer**

11. MOTION: to adjourn the meeting. **Moved by:** Dr. Canty **Seconded** Dr. Senikas **All in favour**